



MARYLAND UNDERGROUND FACILITIES DAMAGE PREVENTION AUTHORITY

Web: www.mddpa.org
Email: info@mddpa.org



MISSION STATEMENT

The Authority seeks to protect underground facilities of owners in the State of Maryland from destruction, damage or dislocation to prevent:

- death or injury to individuals;
- property damage to private and public property; and
- the loss of services provided to the general public.

To accomplish this, the Authority seeks to promote, enhance, and assist the State of Maryland in furthering and enforcing the Maryland underground utility damage prevention law and programs through efforts that include consistent enforcement, effective public education, and the constant knowledge that public safety through reduced damages is our prime concern.



MARYLAND UNDERGROUND FACILITIES DAMAGE PREVENTION AUTHORITY

MEMBER

Thomas C. Baldwin
Appointment in Progress
Bernard W. Cochran
Robert B. Cooper
Cynthia Flanders
Treasurer
Walter F. Gainer
Walter W. Gilmer
R. Thomas Hoff, Sr.
Chairman

Kevin Woolbright
Vice Chairman

STAFF

Bruce C. Bereano
Secretary
Laura Olander
Executive Assistant

info@mddpa.org
www.mddpa.org

REPRESENTING

Underground Facility Owners
Associated Utility Contractors of Maryland
Maryland Municipal League
Maryland Association of Counties
General Public
Public Works Contractors Association
Underground Utility Locators
One Call Centers

Underground Facility Owners

ORGANIZATION

BGE

Chesapeake Beach Public Works
Harford County Public Works
Skipjack Partners, LLC

W.F. Wilson and Sons, Inc.
Utiliquet MD/DC
One Call Concepts, Inc.

WSSC

Office of Bruce C. Bereano

One Call Concepts, Inc.



MARYLAND STATE LAW OVERVIEW

The Maryland Underground Facilities Damage Prevention Authority (MUFDPA) was established by the Maryland legislature as Senate Bill 911 of the law of the 2010 session, updating the Maryland Underground Facilities Damage Prevention Law, more commonly known as the Miss Utility Law.

The new Law went into effect on October 1, 2010.

This was the culmination of a nearly four-year process managed by the Title XII Steering Committee comprised of representatives from a wide array of stakeholder groups, all with the common goal of bringing Maryland's damage prevention law into compliance with the 2006 federal PIPES Act and its "nine key elements" for an effective damage prevention program. This Steering Committee met a total of 65 times during this span, all at the Miss Utility Center in Hanover, MD.



OVERVIEW

MUFDPA is not a state agency and is prohibited by law from receiving any state budget funds or appropriations. The MUFDPA is a stakeholder-run organization that has the ability to enforce the Miss Utility Law in the form of mandatory training or fines for violators.

The updated Law, which was sponsored by Delegate Dereck Davis (25th District, Prince George's County) Chairman of the House Economic Matters Committee and Senator John Astle (30th District, Anne Arundel County) Vice Chairman of the Senate Finance Committee, includes the following major changes and additions:



OVERVIEW

A Maryland Underground Facilities Damage Prevention Authority will be formed as a stakeholder-run organization that has the ability to enforce the Miss Utility Law in the form of mandatory training or fines for violators. All nine members of this Authority are appointed by the Governor to serve staggered two-year terms. The makeup of this Authority will be as follows:



OVERVIEW

Two underground facility owners that are Maryland members of the Maryland/DC Subscribers Committee;

One from the Associated Utility Contractors of Maryland;

One from the Public Works Contractors Association of Maryland;

One from the One-Call Centers operating in the State;

One that represents the underground utility locator community selected by the Maryland members of the Maryland/DC Damage Prevention Committee;

One from the Maryland Association of Counties with experience in the field of underground utilities;

One from the Maryland Municipal League with experience in the field of underground utilities;

One person from the general public selected by the appointed and qualified members of the Authority.



OFFICERS AND DIRECTORS

The members shall elect from their ranks a Chairperson, a Vice Chairperson, a Treasurer, and a Secretary. These officers shall be elected at the Authority's first regular meeting of the year and serve for a term of one year. Each officer shall be elected by a majority vote. The Chairperson position will be voted upon first. Following the election of the Chairperson, the Vice Chairperson position will be voted upon next. Following the election of the Vice Chairperson, the Treasurer position shall be voted upon and then Secretary.



COMPENSATION

Members shall serve without compensation and without reimbursement for expenses. Nothing contained in this section shall be construed to prevent any sponsoring organization from compensating their representative for salary, expenses, or other compensation considered as a condition of their employment.



MEETINGS

Regular meetings shall be held at least every 3 months, or monthly, or as needed, at a time and place selected by majority vote of members.



QUORUM

At any meeting of the Authority, five (5) members present, in person or telephonically, shall constitute a quorum for the transaction of business. Actions by a quorum shall be deemed to represent the actions of the entire Authority.



ADDITIONAL CHANGES

Owner members will now have two full business days to respond to a Miss Utility ticket. For example, a locate request submitted on a Monday will require a member response by midnight on a Wednesday.

Tickets will be good for 12 full business days after the day on which the ticket is transmitted by the one-call system to an owner member.

An 18-inch “no mechanized equipment” zone will become a statewide requirement for excavations or demolitions, including Montgomery County.

Licensed architects, professional engineers, professional land surveyors and landscape architects will be able to process designer tickets for projects in the planning phase. Owner members will have fifteen (15) full business days to respond to designer tickets.



ADDITIONAL CHANGES

The Maryland Department of Transportation, its administrations and the Maryland Transportation Authority will become Miss Utility members.



ADDITIONAL CHANGES

Establishment of the Underground Facilities Damage Prevention Education and Outreach Fund to foster public education, understanding and awareness about the importance of underground damage prevention and the responsibility to call before you dig.



2012 AUTHORITY MEETINGS

FEBRUARY 1

APRIL 4

MAY 2

JUNE 6

JULY 3

AUGUST 1

SEPTEMBER 5

OCTOBER 3

NOVEMBER 7

DECEMBER 5



Maryland Underground Facilities Damage Prevention Authority

Report of Probable Violation

You have reached this page in effort to resolve an issue complaint or problem involving a damage prevention stakeholder in Maryland.

It is the Authorities advice that you first attend the Local Damage Prevention Meeting * (LDPM)

The LDPM is a monthly meeting of damage prevention stakeholders of Maryland, you will have the opportunity establish lines of communication and/or to meet with stakeholder representatives to resolve your issue at the LDPM level.

If you have attended a LDPM concerning this matter, please note the date of the LDCM you attended
DD/MM/YY: 08 /03 /2011 – There is a limitation of 365 days after an incident to report it

If you have not been able to resolve your issue through communications at the LDPM, Please continue to the formal Report of Probable Violation page. *(A button or link goes here)* (Note there is a *non-refundable* \$250.00 filing fee associated with each submittal)

Meetings are Held on the last Tuesday of the month at 9:30 AM, 7223 Parkway Drive Hanover MD 21076
Please visit www.missutility.net for additional information



REPORT OF PROBABLE VIOLATIONS

Filing Fee - \$250.00

Non-Refundable

Please provide all information requested below to assist in conducting a thorough investigation of this incident. This information will also help build a database to guide us in furthering damage prevention. Please use a separate report for each incident. Thank you for your time.

Part A – Please send this information to:

Maryland Underground Facilities Damage Prevention
Authority
7223 Parkway Drive, Suite 210
Hanover, MD 21076

Toll Free Number: _____
Email: info@mdppa.org
Web: www.mdppa.org

Part B – Who is submitting this information:

Name: _____
Company: _____
Address: _____
City, State, Zip: _____
Email: _____

Date of this report: _____
Work Phone: _____
Mobile Phone: _____
Home Phone: _____
Pager Number: _____
Fax: _____

Part C – Incident Information:

Incident Date & Time: _____
Incident Address: _____
City/County: _____
Cause: _____

Incident Location:

☐ Public Property
☐ Private Property
☐ Utility Easement
Latitude _____

☐ City Right of Way
☐ County Right of Way
☐ State Right of Way
Longitude _____

Part D – Excavator Information: Name: _____ Company: _____ Address: _____ City, State, Zip: _____ Email: _____	Date & Time Excavation Began: Work Phone: _____ Mobile Phone: _____ Home Phone: _____ Pager Number: _____ Fax: _____
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Part E – Excavator Category:			
<input type="checkbox"/> Contractor working for government <input type="checkbox"/> Contractor working for other <input type="checkbox"/> Contractor working for self	<input type="checkbox"/> Contractor working for utility <input type="checkbox"/> Property owner/occupant <input type="checkbox"/> Municipality employee <input type="checkbox"/> Private individual	<input type="checkbox"/> County employee <input type="checkbox"/> State employee <input type="checkbox"/> Utility employee	<input type="checkbox"/> Railroad employee <input type="checkbox"/> Farmer <input type="checkbox"/> Developer <input type="checkbox"/> Unknown

Part F – Type of excavation activity:		Parallel excavation <input type="checkbox"/> Yes <input type="checkbox"/> No	Exposing (pot holing) facility <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Agricultural <input type="checkbox"/> Bldg construction <input type="checkbox"/> Bldg. demolition <input type="checkbox"/> Bldg. reconstruction <input type="checkbox"/> Curb/sidewalk work	<input type="checkbox"/> Drainage work <input type="checkbox"/> Driveway work <input type="checkbox"/> Fence work <input type="checkbox"/> Landscaping <input type="checkbox"/> Lot grading	<input type="checkbox"/> Plumbing/septic work <input type="checkbox"/> Roadway maintenance <input type="checkbox"/> Site development <input type="checkbox"/> Traffic signal/system	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"> <input type="checkbox"/> Road construction <input type="checkbox"/> Setting poles <input type="checkbox"/> Sprinkler <input type="checkbox"/> Other _____ </div> <div style="width: 33%;"> <input type="checkbox"/> Electricity <input type="checkbox"/> Telecommunications <input type="checkbox"/> Cable <input type="checkbox"/> Sewer </div> <div style="width: 33%;"> <input type="checkbox"/> Gas <input type="checkbox"/> Water </div> </div>

Part G – Type of excavation			
Equipment Type: _____ <input type="checkbox"/> Mechanical <input type="checkbox"/> Hand <input type="checkbox"/> Boring* <input type="checkbox"/> Explosive		Method of excavation:	
If method is "boring", list boring technique Directional or Missle		<input type="checkbox"/> Blasting <input type="checkbox"/> Boring <input type="checkbox"/> Digging	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"> <input type="checkbox"/> Ditching <input type="checkbox"/> Dredging <input type="checkbox"/> Drilling <input type="checkbox"/> Driving </div> <div style="width: 33%;"> <input type="checkbox"/> Grading <input type="checkbox"/> Hand Dig <input type="checkbox"/> Moving <input type="checkbox"/> Pavement Milling </div> <div style="width: 33%;"> <input type="checkbox"/> Paving <input type="checkbox"/> Plowing <input type="checkbox"/> Razing <input type="checkbox"/> Removing <input type="checkbox"/> Rendering </div> <div style="width: 33%;"> <input type="checkbox"/> Scraping <input type="checkbox"/> Tilling <input type="checkbox"/> Trenching <input type="checkbox"/> Tunneling <input type="checkbox"/> Wrecking </div> </div>

Part H – Description of damage*What type of facility was damaged?*☐ Water☐ Gas☐ Cable☐ Electric☐ Sewer☐ Telecommu
nications☐ Hazardous
liquid pipeline☐ Other*Utility line function:*☐ Service☐ Drop☐ Feeder☐ Trunk☐ Secondary☐ Primary☐ Transmission☐ Fiber ☐ Main

Material type (steel, plastic, etc.): ____

Pressure (PSIG/inches): ____

Size (diameter, voltage, pairs, etc.): ____

Depth of facility at the time of damage: ____

Utility/Facility/Owner/Operator

Company: ____

Address: ____

City: ____

State: ____ Zip: ____

Email: ____

Contact: ____

Work Phone: ____

Mobile Phone: ____

Home Phone: ____

Pager Number: ____

Fax: ____

Part I – Incident impact:Did the fire department respond? ☐ Yes ☐ NoDid the police department respond? ☐ Yes ☐ NoWas evacuation necessary? ☐ Yes ☐ No How Many: ____Was traffic stopped or detoured? ☐ Yes ☐ NoWas there a service interruption? ☐ Yes ☐ No Duration: ____

Excavation Down Time Cost: \$ ____ Duration: ____

Number of Fatalities: ____

Number of Injuries: ____

Number of customers affected: ____

Damage Repair Cost: \$ ____

Other Property Impacted: ____

Other Property Repair Cost: \$ ____

Other Impact: ____

Part J – Notification center information:

Did the person have a valid ticket?

☐ Yes ☐ No Ticket Number: ____Did the person check Underground Facilities Information
Exchange System?☐ Yes ☐ No How: ☐ Phone ☐ Fax Back ☐ Website ☐ Email

Type of ticket:

☐ Regular 15 working day☐ Remark notice☐ Designer☐ Emergency☐ Special project☐ Meeting**Part K – Locating/markings of utility line****NOTE:** Please attach a copy of the "locator's manifest" and location sketch with this report if available*Who marked this line?* ☐ Facility Owner/Operator ☐ Contract Locator

Locator's Name: ____

Company: ____

Address: _____
City, State, Zip: _____
Email: _____

Work Phone: _____
Mobile Phone: _____
Home Phone: _____
Pager Number: _____
Fax: _____

Was the line marked prior to the damage? ☐Yes ☐No

What types of marks were present? ☐Paint ☐Flags ☐Stakes

Describe the condition of the marks in the proposed excavation area: ☐Bright ☐Visible ☐Faded ☐Destroyed ☐No Marks

Were facilities visible (clear evidence) in the excavation area? ☐Yes ☐No – If Yes, indicate record type: _____

Were facilities marked in accordance with Maryland law and local practices? ☐Yes ☐No

Additional Comments:



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OPEN ITEMS

- Funding
- Finalization of all documents
- Standard Correspondence
- Tracking Software
- First Report to the Legislature
- Insurance
- Counsel
- PowerPoint for meetings and educational purposes
- Complaint process